# Training Hub Learning Organisation Approval

## Email for Prospective Learning Organisations

Dear [insert Prospective Learning Organisation name here],

Thank you for agreeing to undergo the Learning Organisation Approval process for Primary Care.

This process assesses your Learning Organisation (usually over a PCN footprint) via submission of appropriate evidence and a visiting panel. This will result in a recommendation to the NHS England Quality Assurance Group for Primary Care Learning Organisations regarding the suitability to become an approved NHS England Learning Organisation. This would enable the Learning Organisation to host placements for all Primary Care multidisciplinary learners.

Please could we ask you to review the [Severn](https://www.severndeanery.nhs.uk/about-us/quality-management-4/show/primary-care-learning-organisation-toolkit) or [Peninsula](https://www.peninsuladeanery.nhs.uk/about-us/quality-management-4/show/primary-care-learning-organisation-toolkit) website and complete the Learning Organisation approval form for your Learning Organisation and the environments and learners within it.

Please return your completed form along with the required evidence (e.g., Induction timetables) to [insert Training Hub email here] no later than [insert deadline date here].

In the meantime, it would be helpful to set a date for the Learning Organisation approval visit, this visit is expected to take up to half a day. Please could you send a few options of times and dates you are available to [insert Training Hub email here] no later than [insert deadline date here].

If you have any queries, please do not hesitate to get in touch.

For more information regarding the process please visit our [Severn](https://www.severndeanery.nhs.uk/about-us/quality-management-4/show/primary-care-learning-organisation-toolkit) or [Peninsula](https://www.peninsuladeanery.nhs.uk/about-us/quality-management-4/show/primary-care-learning-organisation-toolkit) websites.

Best wishes,